

By: Head of Democratic Services and Local Leadership  
To: Cabinet Scrutiny Committee – 21 July 2009  
Subject: ANNUAL UNIT BUSINESS PLANS 2009/10  
Classification: Unrestricted

---

FOR DECISION:

---

1. At the last meeting of the Cabinet Scrutiny Committee Members were asked to consider which individual unit Business Plans for 2009/10 should be selected for detailed scrutiny.
2. In past years, the Committee has selected three Business Plans, each from a different Directorate, and established Informal Member Groups, with a cross-party membership of 3 (1:1:1) to consider them in detail and report back to the Committee. Experience has shown that the most useful time for the IMGs to meet is during the autumn, when progress in meeting Business Plan targets can be assessed.
3. It may help the Committee to know that in previous years the following Business Plans have been subject to detailed scrutiny:-
  - 2004/05 Youth Service  
Occupational Therapy and Sensory Disabilities  
Commercial Services' Transport Services
  - 2005/06 Emergency Planning  
Youth Offending Team  
Asylum-Seekers and Refugee Service
  - 2006/07 Public Health  
Clusters  
Supporting People
  - 2007/08 Kent Highways Service  
Libraries and Archives  
Community Safety
  - 2008/09 Kent Highways Service  
Communications and Media Centre  
Clusters & Local Children's Services Partnerships

4. The following topics were suggested by the Cabinet Scrutiny Committee at their meeting in April 2009. Members might like to consider the below suggestions for further scrutiny.
  - a. Kent Highway Services (including street lighting)
  - b. The Trading Standards Service
  - c. 14 – 24 Innovation, School Organisation
  - d. Kent Adult Education and KEY Training
  - e. Supporting Independence Programme
  - f. Sport, Leisure and Olympics Service
  - g. Special Schools Provision
  - h. Kent Youth Service
  - i. How Kent Adult Social Services supplies a spot check service to ensure that elderly people receiving domiciliary care are getting the level of service which is being contracted for and is satisfactory to them.
  - j. Waste Management

Kent Highway Services was a popular suggestion, Members suggested that it include the issue of street lighting, white lines and signage and there was a general consensus that Kent Highway Services would be a priority. The HOSC are taking the issues of the Joint Commissioning and priorities with NHS, and the Mental Health Services into account when they produce their workplan.

The POC Chairmen have also been invited to consider the above list as part of their Select Committee review programme.

#### **RECOMMENDATION**

Members are invited to consider which unit Business Plans for 2009/10 should be selected for detailed scrutiny.

(In past years, the Committee has selected three Business Plans, each from a different Directorate).